

THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE FAIRPORT
PUBLIC LIBRARY WAS HELD ON TUESDAY, DECEMBER 8, 2009.

PRESENT

Beth White
Suzanne Stockman
Lori Wagoner
Mark Haefele

OTHERS

Betsy Gilbert
Lin Macholz
Tori Reilly
Pat Rapp

The meeting was called to order at 7:03 p.m. by Beth White, President

30 MINUTE PUBLIC COMMENT PERIOD

No visitors were in attendance.

PREVIOUS MINUTES

A motion was made by Suzanne Stockman and seconded by Mark Haefele to approve the minutes from the previous Board meeting (November 2009.)

Motion carried unanimously.

TREASURER'S REPORTS

A motion was made by Mark Haefele and seconded by Lori Wagoner to approve the Treasurer's Report for October 2009.

Motion carried unanimously.

DIRECTOR'S REPORT

Ms. Gilbert reported an incident in which a patron fell in the library. The patron broke a bone but is recovering. Ms. Gilbert reported this incident to the library's insurance carrier as required. The Personnel Committee will review procedures.

Ms. Gilbert reported state funding for libraries has been cut. The governor had proposed a 10% cut, but the legislature cut the budget by 12.5% instead. MCLS is looking at ways to reduce the budget, including the possibility of reducing the frequency of delivery and not filling jobs.

Ms. Gilbert stated that the library held a book fair in conjunction with Fairport's "Come Home for the Holidays" events. Local authors who published in 2009 were invited to participate. Holly Wolf set up the event.

Ms. Gilbert stated that library staff will put together backpacks of supplies for the Fostering Hope program. The backpacks are for children who are going into foster care and have had to leave their homes without any of their belongings. The staff will pack up the items during their lunch break tomorrow.

COMMITTEE REPORTS

Budget – Mr. Haefele reported the committee met and will need to consider some cuts to the budget for next year.

Facilities & Services – The committee held its annual walk-thru last month.

Personnel – No report.

Long Range Planning – No report.

Fairport Library Council – No report.

Fairport Library Foundation – No report.

NEW BUSINESS

The board discussed procedure for meeting minutes with regard to changes to Public Officers' Law. Draft minutes will be reviewed by the Board President and posted in the library minutes book within two weeks after the Board meeting as required by the recent revisions. Once minutes have been officially approved at the subsequent Board meeting, the draft version will be replaced with the approved minutes, and they will also be posted in the website archives.

WARRANTS

A motion was made by Mark Haefele and seconded by Lori Wagoner to accept the warrants as follows:

\$	40,006.45	dated November 25, 2009
	18,651.88	dated December 3, 2009

Motion carried unanimously.

EXECUTIVE SESSION

A motion was made by Suzanne Stockman and seconded by Mark Haefele to go into Executive Session at 7:44 p.m. to discuss matters of property acquisition.

Motion carried unanimously.

OUT OF EXECUTIVE SESSION

A motion was made by Mark Haefele and seconded by Suzanne Stockman to come out of Executive Session at 8:12 p.m.

Motion carried unanimously.

ADJOURNMENT

A motion was made by Suzanne Stockman and seconded by Mark Haefele to adjourn at 8:12 p.m.

Motion carried unanimously.

Pat Rapp, Clerk to the Board